

Great Wakering Primary Academy Emergency Snow Plan

Our aim is always for the school to remain open throughout any bad weather. However we would have to take the decision to close for the following reasons;

- If we had no power and/or heating and/or hot water
- If a number of our emergency cover staff were unable to work due to sickness or inability to walk to school leaving classes without an acceptable level of cover
- If we were directly advised to remain closed

If we do need to close we will inform Essex County Council of this decision as early as possible. We will inform parents and staff via, Facebook, School Ping, School Website and via text from Teachers to Parents.

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If the weather is particularly bad and roads are impassable we expect that a number of our teaching and support staff may be unable to get to work and have planned accordingly. In this event we will keep the school open and operate our Emergency Snow Plan. We will inform all parents and staff in the same manner as we would notify them of a school closure via Facebook, School Ping, School Website and via text from Teachers to Parents using the wording, ***“School will remain open today for years 1 to 6 but we will be operating the Emergency Snow Plan. School will be closed for Reception children”***

### Emergency Snow Plan

1. School will be open for all children from Years 1 to 6
2. School will be closed to Reception pupils = Robin and Wren classes
3. Breakfast club will be open as usual for all children from years 1 to 6 but the car park will be closed
4. The children will be kept inside during the day using “Wet Play” protocols
5. We will offer alternative catering arrangements at lunchtime. Children will be offered one hot meal option and the usual jacket potato option. This will differ from the advertised menus and will be based on what is held in stock. Any alternative will still adhere to “School Food Standards”. Grab bags will not be available on that day but parents are still welcome to send children to school with packed lunches.
6. After School Club will not be open. School will close by 4pm
7. All after school activity clubs and lettings will be cancelled
8. Any Extra Curricular activities, special days, parent assemblies/showcases or trips will be cancelled and rearranged for a later date
9. The school car park will be closed to all parents
10. Paths inside the school site will be regularly cleared and gritted to ensure safe movement into the school site
11. Where teachers are unable to gain access to school their classes will be covered by two members of support staff who are all known to the children.
12. The office phone lines will be covered all day and the office will remain open until 4pm however we would ask that you only contact us if this contact is absolutely necessary and that non urgent queries are kept until we are open as usual.